**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

**Issued By: Gina Cappa Date Issued: March 27, 2018**

**BID NO.: 18-1202**

FORMAL INVITATION FOR BIDS

ANNUAL CONTRACT FOR DELL PRINTER INK TONERS, CARTRIDGES

AND OTHER SUPPLIES

Sealed bids addressed to the Purchasing Department, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 p.m., April 24, 2018** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids Specifications and General Requirements

Terms and Conditions of Invitation for Bids Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

##### Signer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Firm Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please Print or Type)

##### Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Signature of Person Authorized to Sign Bid City, State, Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_\_% \_\_\_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

\_\_\_Non-minority \_\_\_\_Hispanic \_\_\_African-American \_\_\_\_Other Minority (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_Female Owned \_\_\_Handicapped Owned \_\_\_Small Business (less than $1 million annual receipts or 100 employees)

Indicate Status: \_\_\_Partnership \_\_\_Corporation \_\_\_\_Sole Proprietorship \_\_\_\_Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Identification Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

**NO BID SHEET**

**For**

ANNUAL CONTRACT FOR DELL PRINTER INK TONERS, CARTRIDGES

AND OTHER SUPPLIES

**Bid No. 18-1202**

**Date: April 24, 2018**

***If your firm chooses not to submit a bid for this procurement, please complete this form and submit to:***

Gina Cappa, Contracting & Purchasing Specialist

San Antonio Water System

2800 US Hwy 281 North

San Antonio, TX 78212

Email:Gina.Cappa@saws.org

Fax: (210) 233-4373

**Please check the items that apply:**

**[ ] Do not sell the item(s) required.**

**[ ] Cannot be competitive**

**[ ] Cannot meet the Specifications highlighted in the attached bid.**

**[ ] Cannot provide Insurance required.**

**[ ] Cannot provide Bonding required.**

**[ ] Job too large.**

**[ ] Job too small.**

**[ ] Do not wish to do business with SAWS.**

**[ ] Other reason, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Company Name:

Name:

Signature:

Telephone: ( )

E-mail:

TERMS AND CONDITIONS OF INVITATION FOR BIDS

**READ CAREFULLY**

**1.      GENERAL CONDITIONS**

Bidders (hereinafter “bidders”, “vendors” or “contractors”) are required to submit their bids upon the following expressed conditions:

1. Bidders shall thoroughly examine the drawings, specifications, schedule(s), instructions and all other contract documents.

(b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions.  No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of SAWS or the compensation to the vendor.

(c) Bidders are advised that all SAWS contracts are subject to all legal requirements provided for in state and federal statutes.  Any bid, after being opened, becomes subject to the Public Information Act, Government Code Chapter 552; therefore bidders must clearly indicate any portion of the submitted bid that the bidder claims is not subject to public inspection under the Public Information Act.

(d) No officer or employee of SAWS shall have a financial interest, direct or indirect, in any contract with SAWS, or shall benefit financially, directly or indirectly, in the sale to SAWS of any materials, supplies or services, except on behalf of SAWS as an officer or employee.  This prohibition extends to all SAWS boardsand commissions other than those which are purely advisory.

**2.      PREPARATION OF BIDS**

Bids will be prepared in accordance with the following:

1. All information required by the bid form shall be furnished or the bid may be deemed non responsive.  The bidder shall print or type name and manually sign the schedule.

(b) Where there is an error in extension of price, the unit price shall govern.  Any bid that is considered for award by each unit or line item must include a price for each unit or line item for which the bidder wishes to be considered.  Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be construed in the favor of SAWS.

Any bid that is considered for award on an “all or none” basis must include a price quote for all units or line items.  In an “All or None” bid, a unit price left blank shall be tabulated as a “zero”, and shall be deemed to be offered at no cost to SAWS.

(c) Alternate bids may be allowed at the sole discretion of SAWS.

1. Proposed delivery time must be shown and shall include weekends and holidays, unless specified otherwise in this IFB.
2. Bidders will neither include federal taxes nor State of Texas limited sales excise and use taxes in bid prices since SAWS is exempt from payment of such taxes.  An exemption certificate will be signed by SAWS where applicable upon request by bidder.

**3.    DESCRIPTION OF SUPPLIES**

Any catalog or manufacturer’s reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material***.***  Each bid must clearly identify the proposed product, the quantity of the product, model, and type, as applicable.  Prorata adjustments to packaging and pricing may be allowed at the sole discretion of SAWS***.***

**4.    ASSURANCE OF COMPLIANCE - EQUAL EMPLOYMENT OPPORTUNITY AND SMALL AND/OR MINORITY BUSINESS ADVOCACY REQUIREMENTS**

  It is the policy of SAWS that Small and/or Minority Business Enterprises shall have the maximum practicable opportunity to participate in the performance of public contracts.  Bidder agrees that if this bid is accepted, he/she will not engage in employment practices which have the effect of discriminating against employees or prospective employees because of race, color, religion, national origin, sex, age, handicap or political belief or affiliation.

**5.    SAMPLES, DEMONSTRATIONS AND TESTING**

At SAWS request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications.  Samples, demonstrations and/or testing may be requested prior to award of the contract, upon delivery and/or at any point during the term of resulting contract.  After notification, samples, demonstrations and/or testing must be provided within **ten** calendar days.  Failure to provide samples prior to award of contract will disqualify bidder from consideration.  All samples (including return thereof), demonstrations and/or testing shall be at the expense of the bidder.  Samples will be returned upon request; otherwise, samples will become property of SAWS, **ten** calendar days after award of the contract.

**6.    SUBMISSION OF BIDS**

(a)   Bidsshall be enclosed in sealed envelopes addressed to the Purchasing Department, San Antonio Water System.  The name and address of bidder, the date and hour of the bid opening, bid number and title of the bid solicitation shall be marked on the outside of the envelope(s)..

(b)    Bids must be submitted on the forms furnished.  Bids, however, may be modified after submission, provided such modifications are sealed and received by the Purchasing Department prior to the time and date set for the bid opening. However, the San Antonio Water System shall not be responsible for lost or misdirected bids or modifications.

(c)    By submittal of this bid, bidder certifies to the best of his/her knowledge that all information is true and correct.

**7.      REJECTION OF BIDS**

(a)     SAWS may reject a bid if:

1.    The bidder misstates or conceals any material fact in the bid; or

2.    The bid does not strictly conform to law or the requirements of the bid;

3.      The bid is conditional, except that the bidder may qualify the bid for acceptance by SAWS on an “All or None” basis or a “Best Value Item” basis.  An “All or None” basis bid must include all items upon which bids are invited.

(b)   SAWS may, reject all bids whenever it is deemed in the best interest of SAWS to do so, and may reject any part of a bid unless the bid has been qualified as provided in Par. 7 (a) 3 above.  SAWS at itssole discretion may also waive any minor informalities or irregularities in any bid, to include failure to submit sufficient bid copies, failure to submit literature or similar attachments, or business affiliation information.

**8.     WITHDRAWAL OF BIDS**

Bids may not be withdrawn after the time set for the bid opening, unless approved by SAWS Purchasing Director or her designee.

**9.     LATE BIDS OR MODIFICATIONS**

Bids and modifications received after the time set for the bid opening will not be considered.

**10.    CLARIFICATION TO BID SPECIFICATIONS**

(a)    If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, other bid documents, or any part thereof, he/she may submit to SAWS Purchasing Director or her designee on or before five calendar days prior to scheduled opening, a request for clarification.  All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery.  Any interpretation of the bid, if made, will be made only by Addendum duly issued.  A copy of such Addendum will be mailed or delivered to each person receiving bids/ and after the Mandatory Pre-Bid Conference, only to those who attend the Mandatory Pre-Bid Conference.  SAWS will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract.  Any objections to the specifications and requirements as set forth in this bid must be filed in writing with the Director or designee on or before **five** calendar days prior to the scheduled opening.

(b)     SAWS reserves the right to request clarification to assist in evaluating the bidder’s response when the bid response is unclear with respect to product pricing, packaging or other factors.  The information provided is not intended to change the bid response in any fashion and such information must be provided within **two** calendar days from request.

**11. INVOICING, PAYMENT AND DISCOUNTS**

(a) Address for Invoices. All invoices must be sent to San Antonio Water System, Attn: Accounts Payable, P.O. Box 2449, San Antonio, Texas 78298-2449, or via e-mail to [accountspayable@saws.org](mailto:accountspayable@saws.org).

(b) Information Required On Invoice.

All invoices must be in a form and content approved by SAWS. SAWS may require modification of invoices if necessary in order to satisfy SAWS that all billing is proper and pursuant to the terms of the contract. Invoices are required to show each SAWS Purchase Order Number. Invoices must be legible. Items billed on invoices must be specific as to applicable stock, manufacturer, catalog or part number (if any). All invoices must show unit prices for each item being billed, the quantity of items being billed and the total for each item, as well as the total for all items on the invoice. If prices are based on list prices basis, then the list prices, the percentage discount or percentage surcharge, net unit prices, extensions and net total prices must be shown. Prompt payment discount offered shall be shown separately on the invoice.

(c) Payment by SAWS. SAWS shall have not less than 30 calendar days to pay for goods or services. Time for payment, including payment under discount terms, will be computed from the later of: (1) the date SAWS receives conforming goods under the contract; (2) the date performance of the service under the contract is completed; or (3) the date SAWS receives a correct and valid invoice for the goods or services. Payment is deemed to be made on the date of mailing of the check. Payment is made in US dollars only.

This provision shall not apply where there is a bona fide dispute between SAWS and Vendor about the goods delivered or the service performed that causes the payment to be late, or where the invoice is not mailed to the address provided herein.

The payment amount due on invoices may not be manually altered by SAWS personnel. Once disputed items are reconciled, Vendor must submit a corrected invoice, or a credit memorandum for the disputed amount, or the item must be issued by the vendor. SAWS will not make partial payments on an invoice where there is a dispute.

(d) **NECESSITY OF TIMELY INVOICE / WAIVER OF PAYMENT** NOTWITHSTANDING THE FOREGOING, SAWS CANNOT PAY FOR ANY GOODS OR SERVICES WITHOUT AN INVOICE. VENDOR MUST INVOICE SAWS NO LATER THAN 90 CALENDAR DAYS FROM THE DATE GOODS ARE DELIVERED OR SERVICES RENDERED. FAILURE TO SUBMIT AN INVOICE WITHIN SAID 90 DAY SHALL NEGATE ANY LIABILITY ON THE PART OF SAWS AND CONSTITUTE A WAIVER BY VENDOR OF ANY AND ALL RIGHT OR CLAIMS TO COLLECT MONEYS THAT VENDOR MAY RIGHTFULLY BE OTHERWISE ENTITLED TO FOR GOODS OR SERVICES PERFORMED.

(e) The total price for all goods and/or services is shown on the Price Schedule. No additional fees or expenses of Vendor shall be charged by Vendor nor be payable by SAWS. The parties hereby agree that all compensable expenses of Vendor are shown on the Price Schedule. If there is a discrepancy on the Price Schedule between the unit price for an item, and the extended price, the unit price shall govern.

(f) Tax Exemption. The San Antonio Water System is exempt from payment of federal taxes, and State of Texas limited sales excise and use taxes. Bidders must not include such taxes in bid prices. An exemption certificate will be signed by SAWS where applicable upon request by bidder after contract award.

(g) Prompt Payment Discount. Provided Bidder meets the requirements stated herein, SAWS shall take Bidder’s offered prompt payment discount into consideration in determining who the low bidder is. The evaluation will not be based on the discount percentage alone, but rather the net price as determined by applying the discount to the bid price, either per line item or total bid amount. However, SAWS reserves the right to reject a discount if the percentage is too low to be of value to the SAWS, all things considered. SAWS may also reject a discount if the percentage is so high as to create an overly large disparity between the price SAWS would pay if it is able to take advantage of the discount and the price SAWS would pay if it were unable to pay within the discount period. SAWS may always reject the discount and pay within the 30 day period, at SAWS sole option.

SAWS will not consider discounts that provide fewer than 10 calendar days to pay in order to receive the discount.

For example, payment terms of 2% 5, Net 30 will NOT be considered in bid evaluations or in the payment of invoices. However, payment terms of 2% 10, Net 30 will result in a two percent reduction in the bid price during bid evaluation, and SAWS will take the 2% discount if the invoice is paid within the 10 day time period.

**12.    DISCOUNTS**

In connection with any discount offered, time will be computed from the date of receipt of supplies or services, or from the date a correct invoice is received, whichever is the later date.  Payment is deemed to be made on the date of mailing of the check.

**13.    AWARD OF CONTRACT**

(a)    Per Section § 252.043 of the Texas Local Government Code, the contract will be awarded to either the lowest responsible bidder or to the bidder who provides goods and/or services at the best value for SAWS.  In determining best value, SAWS may consider price, reputation, quality, past relationship with SAWS, SWMB requirements, long term cost and any other relevant factors.

(b)   SAWS reserves the right to accept any item or group of items on this bid, unless the bidder qualifies his/her bid by specific limitations, in accordance with Par.7 (a) 3 above.

(c)    A written award of acceptance (when manifested by an approved Board Resolution and appropriation) mailed or otherwise furnished to the successful bidder results in a binding contract without further action by either party.

(d)     San Antonio Water System reserves the right to utilize previous purchases as a basis for evaluation of bids when future usages are unable to be determined.

(e)    Breaking of tie bids shall be in accordance with the Texas Local Government Code § 271.901***.***

1. Although the information furnished to bidders specified the approximate quantities needed, based on the best available information where a contract is let on a unit price basis, payment shall be based on the actual quantities supplied.  SAWS reserves the right to delete items, prior to the awarding of the contract, and purchase said items by other means; or after the awarding of the contract, to increase or decrease the quantities bid in accordance with § 252.048 of the Texas Local Government Code***.*** When estimated quantities are lower than estimated by more than 25%, bidder acknowledges acceptance of decrease with no further written consent required. No other changes shall be made without written notification of SAWS.

**14. BID PROTEST PROCEDURES**

Any bidder who is adversely affected in connection with the solicitation, evaluation, or proposed award of a contract may file a protest appealing the adverse decision to the SAWS Purchasing Director or her designee. The SAWS Purchasing Director or her designee decision on such an appeal shall be final.

Vendor must deliver a written notice of protest to the Purchasing Director or designee within seven (7) calendar days of the posting on SAWS Purchasing website of the intent to award. If vendor does not file a written notice within this time; the vendor will have waived all rights to formally protest the intent to award. It is the vendor’s responsibility to check SAWS website posting.

**15. DEBRIEFING**

Firms not selected for a contract award may request a debriefing for this solicitation within ten (10) days of SAWS Board of Trustees award. Requests for debriefings after ten (10) days of award will not be granted. To schedule a debriefing, please send a written or e-mail request to the contact person listed in Standard Requirements below.

**16.    CONTRACT TERMINATION**

(a) Termination for Cause. SAWS may terminate this contract at any time for "Cause" in accordance with the procedures provided below. Termination by SAWS of this contract for "Cause" shall mean termination upon (i) the neglect, breach or inattention by Vendor of its duties hereunder, and such neglect, breach or inattention has not been cured within ten (10) calendar days after written notice thereof given by SAWS to Vendor, (ii) the engaging by Vendor in willful or fraudulent conduct that is injurious to SAWS, monetarily or otherwise, (iii) the failure by Vendor to otherwise perform its duties hereunder and such failure has not been cured within ten (10 days after written notice thereof given by SAWS to Vendor**.**  Upon such termination for cause, the Vendor shall not be entitled to any further compensation under this Contract, except for the compensation which has been earned for services rendered by Vendor in accordance with this Contract through the date of notice of such termination.

In the event termination for cause is not proper under this Section, the termination shall be deemed to constitute a termination for convenience as set forth in Section 16(b) below.

(b) Other Termination. SAWS may terminate this contract at any time for its sole convenience, without cause, upon thirty (30) calendar days written notice to the Vendor. Upon termination of this Contract, the Vendor will be entitled only to the compensation and expenses which have been earned for services rendered in accordance with this Contract through the date of such termination. No termination of this Contract shall impair or defeat those obligations set forth elsewhere in this Contract, which require either party to do or refrain from doing any specified act or acts after termination of this Contract, or to perform any obligation which by its terms or normal meaning survives termination of this Contract.

(c) Suspension SAWS reserves the right to suspend work under this Contract at any time and from time-to-time work for the convenience of SAWS by issuing a written notice of suspension. The notice shall outline the reasons for the suspension and the estimated duration of the suspension; in no way will the notice guarantee the total number of days of suspension. Such suspension shall take effect immediately upon the date specified in the notice. If a date is not specific in the suspension notice, suspension shall take effect upon the date of delivery to the Vendor. Upon receipt of a notice of suspension in excess of 180 calendar days, the Vendor shall have the right to terminate this Contract by written notice to SAWS. Vendor may exercise this right to terminate any time after a suspension has continued for more than 180 calendar days if SAWS has not provided written notice to resume the work. Termination (under this paragraph) by Vendor shall be effective immediately upon SAWS’s receipt of said written notice from Vendor.

(d) Upon receipt of a written notice of suspension or termination, unless the notice otherwise directs, Vendor shall immediately phase‑out and discontinue all services in connection with the performance of this Contract and shall proceed to promptly cancel all existing orders and contracts insofar as such orders and contracts are chargeable to SAWS under this Contract.

(e) Non-Appropriation: SAWS retains the right to terminate this contract at the expiration of each of SAWS budget periods. This contract is conditioned on a best efforts attempt by SAWS to obtain and appropriate funds for payment of any debt due by SAWS herein.

**17.    DELIVERY OF GOODS/SERVICES**

(a)      All materials are to be delivered F.O.B., San Antonio Water System’s designated facility.

(b)     Delivery dates pertaining to this invitation must be clearly stated in the bid form where required and include weekends and holidays.  Failure to comply with this requirement may be a cause for disqualification of the bid. Unless otherwise specified, delivery at the earliest date is required.  The bidder will clearly state in the bid the time required for delivery upon receipt of contract or purchase order.  Proposed delivery time must be specific and such phrases “as required”, “as soon as possible” or “prompt” may result in disqualification of the bid.

(c)     Upon award of a contract, the vendor is obligated to deliver the goods to the destination specified in the Invitation for Bids or the Purchase Order and bears the risk of loss until delivery.  If this Invitation for Bids or Purchase Order does not contain delivery instructions, bidders shall request instructions in writing from the Purchasing Director or his designee.  If the delivery instructions contained in the Invitation for Bids allocate delivery costs and risks in a manner contrary to this section, the provisions of this Invitation for Bids shall prevail.

(d)     When delivery is not met as provided for in the contract, the SAWS Purchasing Department reserves the right to make the purchase on the open market, with any cost in excess of the contract price paid by the vendor, in addition to any other damages, direct or consequential, incurred by SAWS as a result thereof.  In addition, failure of the vendor to meet the contract delivery dates will be cause for removal of the vendor from SAWS list of eligible bidders as determined by the Purchasing Department.

**18.    PERFORMANCE DEPOSIT**

(a)    The following provisions shall apply only when a performance deposit is specified as required in this Invitation for Bids.

(b)     The successful vendor must furnish the San Antonio Water System with a performance deposit in the amount set forth in the Invitation For Bids.  This deposit is not to be submitted with the bid, but must be presented to the Purchasing Department within **ten** calendar days from request.

(c)    The San Antonio Water System will not enter into a contract or issue a purchase order until the successful vendor has complied with the performance deposit provisions.

(d)    The performance deposit shall be in the form of a performance bond (in a form acceptable to SAWS Attorney), cashier’s check, certified check upon a state or national bank or trust company, or a check on such bank or trust company signed by a duly authorized officer thereof (checks to be drawn payable to SAWS of San Antonio), or a Certificate of Deposit from such bank or trust company assigned to the San Antonio Water System.

(e)    The performance deposit of the successful vendor shall be returned by SAWS upon completion of the contract and final acceptance of all items in accordance with conditions thereof.

(f)     Failure of successful vendor to perform any of the services required by this contract within **ten** calendar days of receipt of written demand for performance from SAWS, or failure of vendor to correct or replace defective goods or products within **ten** calendar days from receipt of written demand therefore, shall constitute a total breach of this contract and shall cause this contract to terminate immediately upon the expiration of the ten day period. However, the Purchasing Director or her designee may return all or part of the performance deposit to the vendor if the Purchasing Director or her designee determines, in their sole discretion, that the failure to perform the conditions of this contract was the result of acts or events over which the vendor had no control.  The determination shall then be final and binding on all parties***.***

**19.    INDEPENDENT CONTRACTOR**

It is expressly understood and agreed by both parties hereto that SAWS is contracting with the successful vendor as an independent contractor.  The parties hereto understand and agree that SAWS shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the successful vendor under this contract and that the successful vendor has no authority to bind SAWS.

**20.    BID RESULT REQUEST**

Any party who wishes to be provided documents relating to the bid results shall make a request in writing.  Pursuant to state law, SAWS may assess a fee in order to recoup the cost related to providing the requested information.

**21.    PATENTS/COPYRIGHTS**

The successful vendor agrees to indemnify and hold SAWS harmless from any claim involving patent infringement or copyrights on goods supplied.

**22.****INDEMNIFICATION**

**BIDDER covenants and agrees to FULLY INDEMNIFY, DEFEND and HOLD HARMLESS, SAWS and the board members, employees, officers, directors, volunteers and representatives of SAWS, individually and collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon SAWS directly or indirectly arising out of, resulting from or related to BIDDER’S activities under this contract, including any acts or omissions of BIDDER, any agent, officer, director, representative, employee, consultant or subcontractor of BIDDER, and their respective officers, agents employees, directors and representatives while in the exercise of the rights or performance of the duties under this contract. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of SAWS, its officers or employees, in instances where such negligence causes personal injury, death, or property damage. IN THE EVENT BIDDER AND SAWS ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS FOR THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE SAWS UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.**

**The provisions of this INDEMNITY are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. BIDDER shall advise SAWS in writing within 24 hours of any claim or demand against SAWS or BIDDER known to BIDDER related to or arising out of BIDDER's activities under this contract, and shall see to the investigation and defense of such claim or demand at BIDDER's cost. SAWS shall have the right, at its option and at its own expense, to participate in such defense without relieving BIDDER of any of its obligations under this paragraph.**

**23.   INSURANCE**

If required, specific insurance provisions will be included in these bid specifications. An original, completed insurance certificate and all applicable endorsements, meeting the requirements set forth in these specifications, **must be submitted within 10 calendar days of a request from SAWS**. The successful vendor must maintain, at all times during performance of the contract, the insurance detailed in these bid specifications. Failure to provide these documents may result in disqualification of the bid, or cancellation of the contract, after award.

**24.    ACCEPTANCE BY SAWS**

         SAWS shall have a reasonable time (but not less than 30 calendar days) after receipt to inspect the goods and services tendered by vendor.  SAWS at its option may reject all or any portion of such goods or services which do not, in SAWS sole discretion, comply in every respect with all terms and conditions of the contract.  SAWS may elect to reject the entire goods and services tendered even if only a portion thereof is nonconforming.  If SAWS elects to accept nonconforming goods and services, SAWS, in addition to its other remedies, shall be entitled to deduct a reasonable amount from the price thereof to compensate SAWS for the nonconformity.  Any acceptance by SAWS, even if non-conditional, shall not be deemed a waiver or settlement of any defect in such goods and services.

**25.    WARRANTY**

The supplies or services furnished under this contract shall be covered by the most favorable commercial warranties given to any customer for same or similar supplies or services.

**REJECTION OF DISCLAIMERS OF WARRANTIES & LIMITATIONS OF LIABILITY. ANY TERM OR CONDITION IN ANY DOCUMENT FURNISHED BY VENDOR, DISCLAIMING THE IMPLIED**

**WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE, OR ATTEMPTING TO LIMIT VENDOR’S LIABILITY SHALL BE OF NO FORCE OR EFFECT, AND SHALL BE STRICKEN FROM THE CONTRACT DOCUMENTS AS IF NEVER CONTAINED THEREIN.**

**26. CHANGE ORDERS**

No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract.  All change orders will be made in writing by the San Antonio Water System Purchasing Department.

**27.    ASSIGNMENT**

Except as otherwise stated herein, Vendor may not sell, assign, pledge, transfer or convey any interest in this contract, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the prior written approval and consent of the SAWS Purchasing Director or his designee. As a condition of such consent, if such consent is granted, Vendor shall remain liable for completion of the services and provision of goods outlined in this contract in the event of default by the successor vendor, assignee, transferee or subcontractor. Any attempt to transfer, pledge or otherwise assign this Contract without said written approval, shall be void and shall confer no rights upon any third person.

**28.    INTERLOCAL PARTICIPATION**

1. SAWS may, from time to time, enter into Interlocal Cooperation Purchasing Agreements with other governmental entities or governmental cooperatives (hereafter collectively referred to as “Entity” or “Entities”) to enhance SAWS purchasing power.  At SAWS sole discretion and option, SAWS may inform other Entities that they may acquire items listed in this Invitation for Bids (hereafter “IFB”).  Such acquisition(s) shall be at the prices stated herein, and shall be subject to bidder’s acceptance.  Entities desiring to acquire items listed in this IFB shall be listed on a rider attached hereto, if known at the time of issuance of the IFB.  SAWS may issue subsequent riders after contract award setting forth additional Entities desiring to utilize this bid.  VENDOR shall sign and return any subsequently issued riders within **ten** calendar days of receipt.
2. In no event shall SAWS be considered a dealer, remarketer, agent or other representative of Vendor or Entity.  Further, SAWS shall not be considered and is not an agent; partner or representative of the Entity making purchases hereunder, and shall not be obligated or liable for any such order.
3. Entity purchase orders shall be submitted to Vendor by the Entity.

(d)   Vendor authorizes SAWS use of Vendor’s name, trademarks and Vendor provided materials in SAWS presentations and promotions regarding the availability of use of this contract.  SAWS makes no representation or guarantee as to any minimum amount being purchased by SAWS or Entities, or whether Entity will purchase utilizing SAWS contract**.**

**SAWS WILL NOT BE LIABLE OR RESPONSIBLE FOR ANY OBLIGATIONS, INCLUDING, BUT NOT LIMITED TO, PAYMENT, AND FOR ANY ITEM ORDERED BY AN ENTITY OTHER THAN SAWS.**

**29. GIFT POLICY**

SAWS employees are prohibited from soliciting, accepting or agreeing to accept any gifts from outside sources; please see Section M. – Gifts or Benefits of the Water System’s Code of Ethical Standards. Section M of the Water System’s Code of Ethical Standards regarding Gifts or Benefits is available on the SAWS Business Center website.

1. **QUESTIONS**

Questions regarding interpretation of bids, bid results or bid awards should be directed to the Purchasing Department at (210) 233-3819.

**31. DISCLOSURE OF INTERESTED PARTIES (new clause effective January 1, 2016)**

Section 2252.908 of the Government Code is an ethics law that was enacted by H.B. 1295 in 2015, that prohibits a governmental entity from entering into a contract with a business entity (contractor) unless contractor submits a disclosure of interested parties for applicable contracts entered into after January 1, 2016.

The Texas Ethics Commission website, <https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm> provides the electronic filing application that must be used by the successful contractor to file Form 1295.

Upon notification from SAWS, the successful contractor will be required to use the electronic application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the contractor will be required to sign the printed copy of the form and have the form notarized. The electronic form requests a Contract ID be entered which should be the Bid Number **18-1556** followed by the initials of the Purchasing Contact.

**32.** **CONFLICT OF INTEREST**

The Bidder is required to submit a completed Conflict of Interest Questionnaire (CIQ Form). Effective

January 1, 2006, Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with SAWS shall file a completed Conflict of Interest Questionnaire (CIQ) with SAWS. The CIQ Form will be submitted as part of the bid. This form is available from the Texas Ethics Commission at www.ethics.state.tx.us. Please consult your own legal advisor if you have questions regarding the statute or form. To report suspected ethics violations impacting The San Antonio Water System, please call 1-800-687-1918.

**33.** **NO BOYCOTTING ISRAEL VERIFICATION**

Contractor agrees that it does not boycott Israel and will not do so during the term of this Agreement. This provision is in compliance with §2270.001 of the Texas Government Code. The Water System agrees to comply with the United States and Texas Constitutions in consideration of whether to enforce this provision.

**SPECIFICATIONS AND GENERAL REQUIREMENTS**

**PERIOD OF CONTRACT:** Contract shall begin upon the effective date of award, or June 1, 2018 whichever is later, and terminate on May 31, 2019.

At SAWS option, this Contract may be renewed under the same terms and conditions for two (2) additional one (1) year periods. Renewals shall be in writing and signed by SAWS Purchasing Director or her designee, without further action by the San Antonio Water System Board of Trustees, subject to and contingent upon appropriation of funding therefore.

SAWS shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 6 months. Said month to month extensions shall be in writing, signed by SAWS Purchasing Director or her designee, and shall not require Board approval, subject to and contingent upon appropriation of funding therefore.

**SCOPE:** The San Antonio Water System is soliciting bids for the supply of color laser, monochrome laser, inkjet and multifunctional Dell printers’ ink toners, cartridges and other Dell printer supplies. SAWS purchased various color laser, monochrome laser, inkjet and multifunctional Dell printers needing printer supplies for everyday work use to continuously support various operations within the System. Based on historical usage, the ***estimated*** dollar purchases annually is around $30,000, however, there is no guarantee of the actual quantities implied or expressed on this bid. Requirements shall be based on actual needs of the System. Contract will be used by multiple departments within the System with delivery locations to be provided upon contract award.

**STANDARD REQUIREMENTS:**

1. Prospective bidders must prove beyond any doubt to SAWS Purchasing Department that they are duly qualified, capable, bondable, etc. to fulfill and abide by the specifications herein listed.

2. When contractor cannot abide by terms and conditions in fulfilling the contract, contractor must supply service or supplies from other sources at the contract price. If contractor delays in the above, SAWS reserves the right to purchase on the open market and charge contractor the difference between contract price and the purchase price.

3. The Annual Contract shall include the following terms and conditions:

a. An Annual Contract purchase order will not be issued for each SAWS department authorized to place orders against this annual contract. A contract purchase order will be issued per order. Vendor must have the Contract Purchase Order before making any delivery. Payment will be made by SAWS on a monthly basis.

b. All invoices must be submitted in singular and show each purchase order number and corresponding SAWS department. Invoices must be legible. Items billed on invoices must be specific as to applicable stock, manufacturer, catalog or part number (if any). All items must show unit prices or otherwise specified. If prices are based on discounts from list, then list prices, discounts in terms of percentage, and net prices must be shown. If prices are based on list prices basis, then the list prices, the "plus" in terms of percentage, and net unit prices, extensions and net total prices must be shown. In connection with any term discount offered, time will be computed from the first of the month following receipt of supplies or services, or a correct invoice. Payment is deemed to be made on the date of mailing of the check.

1. Bidders' facilities and equipment may be a determining factor in making the bid award. All bidders may be subject to inspection of their facilities and equipment.

4. Price shall remain firm over the life of the contract that includes the Base and Extension periods.

5. The quantities and locations stated are estimates only and are in no way binding upon the San Antonio Water System. Estimated quantities and locations will be used for the purpose of evaluation. SAWS may increase or decrease quantities and locations as needed. All items not listed on the Price Schedule deemed by SAWS to purchase on a regular basis during the contract period will be added subsequently by issuance of change order(s). The quote(s) issued by the vendor to be evaluated by the SAWS Purchasing Department, will suffice as establishing the contract price of the additional item(s). SAWS reserves the right to remove items from the scope of this contract.

6. All bids submitted shall be valid for a period of not less than ninety (90) calendar days.

7. **Technical** **Questions:** Bidders may submit questions concerning the services in this bid in writing by e-mail or fax. The Contact Person is:

Gina Cappa, Contracting & Purchasing Specialist

Purchasing

San Antonio Water System

Administrative Building

2800 U.S. Hwy 281 North

San Antonio, TX 78212

Email: [Gina.Cappa@saws.org](mailto:Gina.Cappa@saws.org)

Fax to 210-233-4373

8. Questions regarding this bid received after 4:00 PM Central Time on **April 9, 2018** will not be answered in order to allow ample time for distribution of answers and/ or addendums to this bid.

9. Award will be made to the ***overall lowest responsible bidder*** whose price has been determined to be fair and reasonable.

10. **Unbalanced Bids:** SAWS may not award a contract based on a bid with unbalanced pricing. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly over or understated. A bid may be rejected if SAWS determines that the lack of balance poses an unacceptable risk to SAWS.

11. **Ordering:** Successful bidder must be capable of receiving orders either through fax or email using an order form or through an online electronic order system that can be accessed using internet. Orders will only be processed if they have corresponding purchase order number. Vendor must also be able to process orders through phone call as long a purchase order number is provided by the end user.

Designated Person for SAWS Orders: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Direct Phone No. :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. SAWS may request successful vendor to add item/s not on the original contract item list. Vendor will be asked to provide a quote for the unlisted item and SAWS may add the item/s on contract. SAWS also reserves the right to remove items from the scope of this contract.

13. All items must be new and in working order.

14. SAWS will only accept product from authorized representatives.

15. Supplier shall supply end of the month and end of the year reports on all items ordered, frequency of ordering and amount spent. Supplier shall separate reporting by each department within SAWS.

16. Provide the DIR Vendor Number and DIR Contract if applicable.

Vendor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor DIR No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Referenced DIR Contract: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMMUNICATION RESTRICTIONS**

1. Bidders or their representatives are prohibited from communicating with any City of San Antonio officials to include:

* + City Council members (as defined by the City of San Antonio Ethics Code),
  + City Council member’s staff, and
  + San Antonio Water System (SAWS) Board of Trustees regarding the bid from the time the bid is released until it has been acted upon by the Board of Trustees.

2. Respondents or their representatives are prohibited from communicating with SAWS employees regarding this bid, except as provided under TECHNICAL QUESTIONS, from the time the bid is released until the contract is awarded.

3. This includes “thank you” letters, phone calls, emails, and any contact that results in the direct or indirect discussion of the bid response submitted by Bidder.

4. Violation of this provision by the Bidder and/or their agent may lead to disqualification of the Bidder’s bid response from consideration.

**Minimum Requirements**

1. It is bidder’s responsibility to be completely familiar with all specifications prior to submitting bid. No extra payment for the work specified will be paid. Bidder must include all costs related to this bid on their unit price. Pricing shall be quoted FOB, SAWS receiving agency, San Antonio, Texas.
2. Successful bidder must comply with all applicable State and Federal regulations.
3. It is a requirement that all parts of this bid package, signed shall be returned when submitting your bids.
4. Contractor shall provide all pertinent information required from the specification section or risk being disqualified as a responsive bidder.
5. Where name and model number in the invitation for bid designate manufacturers and models, “approved equal” bids by manufacturers not so designated will not be accepted.
6. Used or remanufactured equipment will not be considered for award.
7. SAWS bid document, notification letter of award, and resultant Purchase Orders will constitute and comprise the total terms and conditions of the contract resulting from this bid.
8. Business Hours: SAWS normal business hours are Mondays through Fridays, 7:00 a.m. to 4:00 p.m., except recognized SAWS holidays.
9. Delivery Terms:
   1. Delivery shall be made within **5-7 days** upon issuance of purchase order unless otherwise agreed upon placement of order. The supplier is obligated to deliver the goods to the required destination and bears all risk of loss until delivery. Delivery location addresses will be provided upon award if needed.
   2. A purchase order will be issued before delivery can be made. All prices on the purchase orders shall be in accordance to the pricing schedule set forth in this contract. SAWS will not pay in excess of the contract pricing.
10. Delivery locations will be provided upon award.
11. The quantities and locations stated are only estimates and are in no way binding upon the System. Estimated quantities and locations will be used for purposes of evaluation. SAWS may increase or decrease quantities and delivery locations as needed.
12. Supplies received due to error by supplier or damaged supplies will be returned and supplier will pay freight. No re-stocking fee for returned items and freight charges for manufacturer’s backorders shall be charged to SAWS.
13. Packing slips and invoices MUST show purchase order number, purchase order line item number, line by line product identification, ship to location and name of SAWS employee placing order for ease of tracking and payment.
14. SAWS, at times, requires expedited delivery on emergency purchases. Vendor can charge SAWS at contract price plus the shipping fee for expedited delivery only with the Purchasing Department’s prior approval.
15. SAWS reserves the right to change, remove or add items from the scope of this contract. SAWS will request for a quote for the items as replacements or additions and subsequently issue a change order to include these items on the contract.
16. Warranty: The contractor shall warrant all supplies for a period of at least one year from the date of delivery.
17. W9 Form. New vendors are encouraged to provide their most updated W9 form to be registered at SAWS procurement system.
18. Invoices:
    1. All invoices shall be prepared per SAWS location. Invoices received that are not in accordance with this contract may be returned for correction in order to receive payment.
19. Any invoice discrepancy shall be corrected and the contractor shall NOT hold SAWS accountable for such.
20. All invoices shall include SAWS Lawson Item No., description of the service provided, quantity, unit of measure, unit price and extended price. SAWS Lawson Item No. will be provided to the vendor before the contract commences. SAWS may request that this Lawson Item No. also be provided on work order forms or manifests if deemed needed for tracking purposes.
21. All invoices shall be sent to SAWS Accounts Payable. Accounts Payable contact information will be provided upon contract award.
22. **POLICIES ON EQUAL EMPLOYMENT OPPORTUNITY AND SMWVB**

Policies on Equal Employment Opportunity and SMWVBs

1. Equal Employment Opportunity Requirements - SAWS highly encourages Respondents to implement Affirmative Action practices in their employment programs. This means Respondents should not discriminate against any employee or applicant for employment because of race, color, religion, sex, pregnancy, sexual orientation, national origin, political belief or affiliation, age, disability or genetic information.

The SAWS Board of Trustees has adopted the Small, Minority, Woman, and Veteran-owned Business (SMWVB) Policy to establish and oversee a program that will support the inclusion of local small, minority, woman, and veteran-owned businesses (SMWVB). It is the policy of SAWS that it will ensure that local small, minority, woman, and veteran-owned businesses have an equal opportunity to compete for and participate in SAWS contracts. It is our policy to:

* Ensure nondiscrimination in the award and administration of SAWS contracts;
* Create a level playing field on which SMWVBs can compete fairly for SAWS contracts;
* Ensure that only firms that attempt to meet small, minority, woman-owned business good faith efforts are considered for contract awards.

Respondent’s commitment to SAWS SMWVB policy will be based on meeting or exceeding the minimum SMWVB goal of 19%. The minimum goal is based on the total contract value.

Please note that as of 1/1/2017, an updated SMWVB Policy and scoring methodology are being implemented by San Antonio Water System. Veteran-owned Business Enterprises (VBEs), are tracked for statistical purposes, but are not eligible for points. Self-performance and subconsulting may be used to achieve the aspirational goals and earn points. **SMWVB Respondents and/or subconsultants must be certified by the South Central Texas Regional Certification Agency. Eligible firms (including MBEs and WBEs) must also be certified as a Small Business Enterprise (SBE), and must perform a commercially-useful function on the project in order to be counted for SMWB points.** Please see the Good Faith Effort Plan for definitions of terms.

2. All firms submitted as SMWVB must provide a copy of their certification certificate.

3. The SMWB goal is expressed as a percentage of the total dollar amount of the contract going to SMWVBs for those areas which the Respondent has subcontracted or anticipates to subcontract, including any future contract amendments. The goal shall also apply to contract amendments that require work beyond the scope of services originally required to accomplish the project.

4. The Respondent agrees to employ good faith efforts to carry out this policy through award of subconsultant contracts to SMWVBs to the fullest extent possible.

5. The SAWS Good Faith Effort Plan (GFEP) will be used for scoring purposes based upon SMWVB participation. However, **all subcontractors and/or suppliers,** **whether SMWVB-certified or not**, **must be listed in the GFEP**, because the information provided in the GFEP will be utilized in the development of the final contract/agreement. The GFEP format is attached as Exhibit “B”. This form is required and considered part of the response to the IFB. Should the Good Faith Effort Plan not be submitted, the proposal may be considered non-responsive.

6. The successful Respondent will be required to report actual payments to all subcontractors by using the Subcontractor Payment and Utilization Reporting (S.P.U.R.) System, beginning with the first SAWS payment for services under the contract, and with every payment thereafter (for the duration of the contract). This information will be used for subcontractor utilization tracking purposes. Any unjustified failure to comply with the committed SMWVB levels may be considered breach of contract.

**Web Submittal of Subcontractor Payment Reports**

The Respondent is required to electronically submit subcontractor payment information using the Subcontractor Payment and Utilization Reporting (S.P.U.R.) System, accessed through a link on SAWS’ “Business Center” web page. The Contractor and all subcontractors will be provided a unique log-in credential and password to access the SAWS subcontractor payment reporting system. The link may be accessed through the following internet address: <https://saws.smwbe.com/>

Training on the use of the system will be provided by SAWS. After the prime receives payment from SAWS, electronic submittals will require data entry of the amount paid to each subcontractor listed on the Contractor’s Good Faith Effort Plan.

If there is not an opportunity to subcontract any components of the contract, then use of the S.PU.R. System is not applicable.

7. Please contact the SMWVB program manager, Marisol V. Robles, at 210-233-3420

SMWVB Program.

**ESTIMATED DELIVERY**

Delivery will be completed within calendar days after receipt of order.

**PRICE SCHEDULE**

*Quantities provided are only estimates and no way binding to SAWS. SAWS reserves the right to change quantities depending on SAWS need.*

**Base Year: June 1, 2018 – May 31, 2019**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **UOM** | **Quantity** | **Unit Price** | **Extended Price** |
| 1 | DELL 1130 BLACK | each | 15 | $ | $ |
| Part No. 7H53W / Lawson No. 37497 |
| 2 | DELL 1230C BLACK | each | 2 | $ | $ |
| Part No. N012K / Lawson No. 39624 |
| 3 | DELL 1230C CYAN | each | 2 | $ | $ |
| Part No. J069K / Lawson No. 37499 |
| 4 | DELL 1230C IMAGING DRUM | each | 2 | $ | $ |
| Part No. K110K / Lawson No. 37502 |
| 5 | DELL 1230C MAGENTA | each | 2 | $ | $ |
| Part No. J506K / Lawson No. 37500 |
| 6 | DELL 1230C YELLOW | each | 2 | $ | $ |
| Part No. M1276 / Lawson No. 37501 |
| 7 | DELL 1320C BLACK | each | 40 | $ | $ |
| Part No. KU052 / Lawson No. 37503 |
| 8 | DELL 1320C CYAN | each | 10 | $ | $ |
| Part No. KU053 / Lawson No. 37504 |
| 9 | DELL 1320C MAGENTA | each | 10 | $ | $ |
| Part No. KU055 / Lawson No. 37505 |
| 10 | DELL 1320C YELLOW | each | 10 | $ | $ |
| Part No. KU054 / Lawson No. 37506 |
| 11 | DELL 1350CNW BLACK | each | 25 | $ | $ |
| Part No. 3K9XM/ Lawson No. 37507 |
| 12 | DELL 1350CNW CYAN | each | 15 | $ | $ |
| Part No. 79K5P/ Lawson No. 37508 |
| 13 | DELL 1350CNW MAGENTA | each | 15 | $ | $ |
| Part No. 5GDTC / Lawson No. 37509 |
| 14 | DELL 1350CNW YELLOW | each | 20 | $ | $ |
| Part No. W8X8P / Lawson No. 37510 |
| 15 | DELL 1700N BLACK | each | 2 | $ | $ |
| Part No. Y5009 / Lawson No. 37551 |
| 16 | DELL 1700N IMAGING DRUM | each | 2 | $ | $ |
| Part No. W5390 / Lawson No. 37552 |
| 17 | DELL 1720 BLACK | each | 2 | $ | $ |
| Part No. PY449 / Lawson No. 37511 |
| 18 | DELL 1720 IMAGING DRUM | each | 2 | $ | $ |
| Part No. MW685 / Lawson No. 37512 |
| 19 | DELL 1760NW BLACK | each | 5 | $ | $ |
| Part No. DC9NW / Lawson No. 40012 |
| 20 | DELL 1760NW CYAN | each | 4 | $ | $ |
| Part No. 79K5P / Lawson No. 40015 |
| 21 | DELL 1760NW MAGENTA | each | 4 | $ | $ |
| Part No. 4DV2W / Lawson No. 40014 |
| 22 | DELL 1760NW YELLOW | each | 4 | $ | $ |
| Part No. W8X8P / Lawson No. 40013 |
| 23 | DELL 2150CDN BLACK | each | 15 | $ | $ |
| Part No. MY5TJ / Lawson No. 37513 |
| 24 | DELL 2150CDN CYAN | each | 15 | $ | $ |
| Part No. THKJ8 / Lawson No. 37514 |
| 25 | DELL 2150CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. WDH78 / Lawson No. 37517 |
| 26 | DELL 2150CDN MAGENTA | each | 15 | $ | $ |
| Part No. 2Y3CM / Lawson No. 37515 |
| 27 | DELL 2150CDN YELLOW | each | 10 | $ | $ |
| Part No. 9X54J / Lawson No. 37516 |
| 28 | DELL 2330DN BLACK | each | 15 | $ | $ |
| Part No. DM253 / Lawson No. 37518 |
| 29 | DELL 2350DN BLACK | each | 10 | $ | $ |
| Part No. DM253 / Lawson No. 37519 |
| 30 | DELL 2360DN BLACK | each | 15 | $ | $ |
| Part No. 1V7V7 / Lawson No. 41609 |
| 31 | DELL 3010CN BLACK | each | 2 | $ | $ |
| Part No. KH225 / Lawson No. 37520 |
| 32 | DELL 3010CN CYAN | each | 2 | $ | $ |
| Part No. TH207 / Lawson No. 37521 |
| 33 | DELL 3010CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. M5065 / Lawson No. 37524 |
| 34 | DELL 3010CN MAGENTA | each | 2 | $ | $ |
| Part No. TH209 / Lawson No. 37522 |
| 35 | DELL 3010CN YELLOW | each | 2 | $ | $ |
| Part No. TH208 / Lawson No. 37523 |
| 36 | DELL 3110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. XG715 / Lawson No. 37529 |
| 37 | DELL 3110CN BLACK | each | 2 | $ | $ |
| Part No. XG721 / Lawson No. 37525 |
| 38 | DELL 3110CN CYAN | each | 2 | $ | $ |
| Part No. XG726 / Lawson No. 37526 |
| 39 | DELL 3110CN MAGENTA | each | 2 | $ | $ |
| Part No. XG727 / Lawson No. 37527 |
| 40 | DELL 3110CN YELLOW | each | 2 | $ | $ |
| Part No. XG728 / Lawson No. 37528 |
| 41 | DELL 3130CN BLACK | each | 6 | $ | $ |
| Part No. G486F / Lawson No. 37530 |
| 42 | DELL 3130CN CYAN | each | 2 | $ | $ |
| Part No. G479F / Lawson No. 37531 |
| 43 | DELL 3130CN MAGENTA | each | 2 | $ | $ |
| Part No. G480F / Lawson No. 37532 |
| 44 | DELL 3130CN YELLOW | each | 2 | $ | $ |
| Part No. G481F / Lawson No. 37533 |
| 45 | DELL 3330DN BLACK | each | 2 | $ | $ |
| Part No. U902R / Part No. 38741 |
| 46 | DELL 3333DN 3335DN BLACK | each | 2 | $ | $ |
| Part No. HMHW3 / Lawson No. 39624 |
| 47 | DELL 3760DN BLACK | each | 2 | $ | $ |
| Part No. 4CHT7 / Lawson No. 39913 |
| 48 | DELL 3760DN CYAN | each | 2 | $ | $ |
| Part No. 9FY32 / Lawson No. 39914 |
| 49 | DELL 3760DN MAGENTA | each | 2 | $ | $ |
| Part No. H5XJP / Lawson No. 39916 |
| 50 | DELL 3760DN YELLOW | each | 2 | $ | $ |
| Part No. RGJCW / Lawson No. 39915 |
| 51 | DELL 5100CN BLACK | each | 2 | $ | $ |
| Part No. H7028 / Lawson No. 37546 |
| 52 | DELL 5100CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. H7032 / Lawson No. 37550 |
| 53 | DELL 5100CN TRANSFER ROLLER | each | 2 | $ | $ |
| Part No. M7077 / Lawson No. 40118 |
| 54 | DELL 5100CN CYAN | each | 2 | $ | $ |
| Part No. H7029 / Lawson No. 37547 |
| 55 | DELL 5100CN MAGENTA | each | 2 | $ | $ |
| Part No. H7031 / Lawson No. 37548 |
| 56 | DELL 5100CN YELLOW | each | 2 | $ | $ |
| Part No. H7030 / Lawson No. 37549 |
| 57 | DELL 5110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. KX491 / Lawson No. 37538 |
| 58 | DELL 5110CN BLACK | each | 10 | $ | $ |
| Part No. KD580 / Lawson No. 37534 |
| 59 | DELL 5110CN IMAGING DRUM | each | 5 | $ | $ |
| Part No. NF792 / Part No. 38103 |
| 60 | DELL 5110CN CYAN | each | 4 | $ | $ |
| Part No. JD762 / Lawson No. 37535 |
| 61 | DELL 5110CN MAGENTA | each | 4 | $ | $ |
| Part No. JD761 / Lawson No. 37536 |
| 62 | DELL 5110CN YELLOW | each | 4 | $ | $ |
| Part No. GD918 / Lawson No. 37537 |
| 63 | DELL 5130CDN BLACK P942P | each | 2 | $ | $ |
| Part No. P942P / Lawson No. 41586 |
| 64 | DELL 5130CDN CYAN G439R | each | 2 | $ | $ |
| Part No. G439R / Lawson No. 41589 |
| 65 | DELL 5130CDN IMAGNG DRUM G696R | each | 2 | $ | $ |
| Part No. G696R / Lawson No. 41590 |
| 66 | DELL 5130CDN MAGENTA H353R | each | 2 | $ | $ |
| Part No. H353R / Lawson No. 41587 |
| 67 | DELL 5130CDN YELLOW D607R | each | 2 | $ | $ |
| Part No. D607R / Lawson No. 41588 |
| 68 | DELL 5210N BLACK | each | 2 | $ | $ |
| Part No. UG219 / Lawson No. 37539 |
| 69 | DELL 5230N BLACK | each | 15 | $ | $ |
| Part No. G310T / Lawson No. 37540 |
| 70 | DELL 7130CDN BLACK | each | 2 | $ | $ |
| Part No. 2CH2D / Lawson No. 37541 |
| 71 | DELL 7130CDN CYAN | each | 2 | $ | $ |
| Part No. YJW24 / Lawson No. 37542 |
| 72 | DELL 7130CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. TM7KF / Lawson No. 37545 |
| 73 | DELL 7130CDN MAGENTA | each | 2 | $ | $ |
| Part No. 9H8X3 / Lawson No. 37543 |
| 74 | DELL 7130CDN YELLOW | each | 2 | $ | $ |
| Part No. 55GRP / Lawson No. 37544 |
| 75 | DELL B3460DN BLACK | each | 2 | $ | $ |
| Part No. 1XCHF / Lawson No. 43198 |
| 76 | DELL C2660DN BLACK | each | 2 | $ | $ |
| Part No. RD80W / Lawson No. 43199 |
| 77 | DELL C2660DN CYAN | each | 2 | $ | $ |
| Part No. 488NH / Lawson No. 43201 |
| 78 | DELL C2660DN MAGENTA | each | 6 | $ | $ |
| Part No. VXCWK / Lawson No. 43202 |
| 79 | DELL C2660DN VOLT FUSER | each | 2 | $ | $ |
| Part No. PGT7T / Lawson No. 43203 |
| 80 | DELL C2660DN YELLOW | each | 2 | $ | $ |
| Part No. YR3W3 / Lawson No. 43200 |
| 81 | DELL B1260DN B1265DNF BLACK | each | 4 | $ | $ |
| Part No. RWXNT / Lawson No. 38740 |
| 82 | DELL 1660W BLACK | each | 4 | $ | $ |
| Part No. 7C6F7 / Lawson No. 43906 |
| 83 | DELL 1660W CYAN | each | 4 | $ | $ |
| Part No. 5R6J0 / Lawson No. 43907 |
| 84 | DELL 1660W MAGENTA | each | 4 | $ | $ |
| Part No. 4J0X7 / Lawson No. 43908 |
| 85 | DELL 1660W YELLOW | each | 4 | $ | $ |
| Part No. XY7N4 / Lawson No. 43909 |
| 86 | Dell 2230d Toner | each | 2 | $ | $ |
| Part No. 3304131 / Lawson No. 45409 |
| 87 | Dell Imaging Drum 1320C | each | 2 | $ | $ |
| Part No. KGR81 / Lawson No. 45637 |
| 88 | Dell 3319803 | each | 2 | $ | $ |
| Part No. 7MC5J / Lawson No. 45347 |
| 89 | Dell B3460DN | each | 2 | $ | $ |
| Part No. 3319805 / Lawson No. 44877 |
| **BASE TOTAL** | | | | | $ |

**Extension 1: June 1, 2019 – May 31, 2020**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **UOM** | **Quantity** | **Unit Price** | **Extended Price** |
| 1 | DELL 1130 BLACK | each | 15 | $ | $ |
| Part No. 7H53W / Lawson No. 37497 |
| 2 | DELL 1230C BLACK | each | 2 | $ | $ |
| Part No. N012K / Lawson No. 39624 |
| 3 | DELL 1230C CYAN | each | 2 | $ | $ |
| Part No. J069K / Lawson No. 37499 |
| 4 | DELL 1230C IMAGING DRUM | each | 2 | $ | $ |
| Part No. K110K / Lawson No. 37502 |
| 5 | DELL 1230C MAGENTA | each | 2 | $ | $ |
| Part No. J506K / Lawson No. 37500 |
| 6 | DELL 1230C YELLOW | each | 2 | $ | $ |
| Part No. M1276 / Lawson No. 37501 |
| 7 | DELL 1320C BLACK | each | 40 | $ | $ |
| Part No. KU052 / Lawson No. 37503 |
| 8 | DELL 1320C CYAN | each | 10 | $ | $ |
| Part No. KU053 / Lawson No. 37504 |
| 9 | DELL 1320C MAGENTA | each | 10 | $ | $ |
| Part No. KU055 / Lawson No. 37505 |
| 10 | DELL 1320C YELLOW | each | 10 | $ | $ |
| Part No. KU054 / Lawson No. 37506 |
| 11 | DELL 1350CNW BLACK | each | 25 | $ | $ |
| Part No. 3K9XM/ Lawson No. 37507 |
| 12 | DELL 1350CNW CYAN | each | 15 | $ | $ |
| Part No. 79K5P/ Lawson No. 37508 |
| 13 | DELL 1350CNW MAGENTA | each | 15 | $ | $ |
| Part No. 5GDTC / Lawson No. 37509 |
| 14 | DELL 1350CNW YELLOW | each | 20 | $ | $ |
| Part No. W8X8P / Lawson No. 37510 |
| 15 | DELL 1700N BLACK | each | 2 | $ | $ |
| Part No. Y5009 / Lawson No. 37551 |
| 16 | DELL 1700N IMAGING DRUM | each | 2 | $ | $ |
| Part No. W5390 / Lawson No. 37552 |
| 17 | DELL 1720 BLACK | each | 2 | $ | $ |
| Part No. PY449 / Lawson No. 37511 |
| 18 | DELL 1720 IMAGING DRUM | each | 2 | $ | $ |
| Part No. MW685 / Lawson No. 37512 |
| 19 | DELL 1760NW BLACK | each | 5 | $ | $ |
| Part No. DC9NW / Lawson No. 40012 |
| 20 | DELL 1760NW CYAN | each | 4 | $ | $ |
| Part No. 79K5P / Lawson No. 40015 |
| 21 | DELL 1760NW MAGENTA | each | 4 | $ | $ |
| Part No. 4DV2W / Lawson No. 40014 |
| 22 | DELL 1760NW YELLOW | each | 4 | $ | $ |
| Part No. W8X8P / Lawson No. 40013 |
| 23 | DELL 2150CDN BLACK | each | 15 | $ | $ |
| Part No. MY5TJ / Lawson No. 37513 |
| 24 | DELL 2150CDN CYAN | each | 15 | $ | $ |
| Part No. THKJ8 / Lawson No. 37514 |
| 25 | DELL 2150CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. WDH78 / Lawson No. 37517 |
| 26 | DELL 2150CDN MAGENTA | each | 15 | $ | $ |
| Part No. 2Y3CM / Lawson No. 37515 |
| 27 | DELL 2150CDN YELLOW | each | 10 | $ | $ |
| Part No. 9X54J / Lawson No. 37516 |
| 28 | DELL 2330DN BLACK | each | 15 | $ | $ |
| Part No. DM253 / Lawson No. 37518 |
| 29 | DELL 2350DN BLACK | each | 10 | $ | $ |
| Part No. DM253 / Lawson No. 37519 |
| 30 | DELL 2360DN BLACK | each | 15 | $ | $ |
| Part No. 1V7V7 / Lawson No. 41609 |
| 31 | DELL 3010CN BLACK | each | 2 | $ | $ |
| Part No. KH225 / Lawson No. 37520 |
| 32 | DELL 3010CN CYAN | each | 2 | $ | $ |
| Part No. TH207 / Lawson No. 37521 |
| 33 | DELL 3010CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. M5065 / Lawson No. 37524 |
| 34 | DELL 3010CN MAGENTA | each | 2 | $ | $ |
| Part No. TH209 / Lawson No. 37522 |
| 35 | DELL 3010CN YELLOW | each | 2 | $ | $ |
| Part No. TH208 / Lawson No. 37523 |
| 36 | DELL 3110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. XG715 / Lawson No. 37529 |
| 37 | DELL 3110CN BLACK | each | 2 | $ | $ |
| Part No. XG721 / Lawson No. 37525 |
| 38 | DELL 3110CN CYAN | each | 2 | $ | $ |
| Part No. XG726 / Lawson No. 37526 |
| 39 | DELL 3110CN MAGENTA | each | 2 | $ | $ |
| Part No. XG727 / Lawson No. 37527 |
| 40 | DELL 3110CN YELLOW | each | 2 | $ | $ |
| Part No. XG728 / Lawson No. 37528 |
| 41 | DELL 3130CN BLACK | each | 6 | $ | $ |
| Part No. G486F / Lawson No. 37530 |
| 42 | DELL 3130CN CYAN | each | 2 | $ | $ |
| Part No. G479F / Lawson No. 37531 |
| 43 | DELL 3130CN MAGENTA | each | 2 | $ | $ |
| Part No. G480F / Lawson No. 37532 |
| 44 | DELL 3130CN YELLOW | each | 2 | $ | $ |
| Part No. G481F / Lawson No. 37533 |
| 45 | DELL 3330DN BLACK | each | 2 | $ | $ |
| Part No. U902R / Part No. 38741 |
| 46 | DELL 3333DN 3335DN BLACK | each | 2 | $ | $ |
| Part No. HMHW3 / Lawson No. 39624 |
| 47 | DELL 3760DN BLACK | each | 2 | $ | $ |
| Part No. 4CHT7 / Lawson No. 39913 |
| 48 | DELL 3760DN CYAN | each | 2 | $ | $ |
| Part No. 9FY32 / Lawson No. 39914 |
| 49 | DELL 3760DN MAGENTA | each | 2 | $ | $ |
| Part No. H5XJP / Lawson No. 39916 |
| 50 | DELL 3760DN YELLOW | each | 2 | $ | $ |
| Part No. RGJCW / Lawson No. 39915 |
| 51 | DELL 5100CN BLACK | each | 2 | $ | $ |
| Part No. H7028 / Lawson No. 37546 |
| 52 | DELL 5100CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. H7032 / Lawson No. 37550 |
| 53 | DELL 5100CN TRANSFER ROLLER | each | 2 | $ | $ |
| Part No. M7077 / Lawson No. 40118 |
| 54 | DELL 5100CN CYAN | each | 2 | $ | $ |
| Part No. H7029 / Lawson No. 37547 |
| 55 | DELL 5100CN MAGENTA | each | 2 | $ | $ |
| Part No. H7031 / Lawson No. 37548 |
| 56 | DELL 5100CN YELLOW | each | 2 | $ | $ |
| Part No. H7030 / Lawson No. 37549 |
| 57 | DELL 5110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. KX491 / Lawson No. 37538 |
| 58 | DELL 5110CN BLACK | each | 10 | $ | $ |
| Part No. KD580 / Lawson No. 37534 |
| 59 | DELL 5110CN IMAGING DRUM | each | 5 | $ | $ |
| Part No. NF792 / Part No. 38103 |
| 60 | DELL 5110CN CYAN | each | 4 | $ | $ |
| Part No. JD762 / Lawson No. 37535 |
| 61 | DELL 5110CN MAGENTA | each | 4 | $ | $ |
| Part No. JD761 / Lawson No. 37536 |
| 62 | DELL 5110CN YELLOW | each | 4 | $ | $ |
| Part No. GD918 / Lawson No. 37537 |
| 63 | DELL 5130CDN BLACK P942P | each | 2 | $ | $ |
| Part No. P942P / Lawson No. 41586 |
| 64 | DELL 5130CDN CYAN G439R | each | 2 | $ | $ |
| Part No. G439R / Lawson No. 41589 |
| 65 | DELL 5130CDN IMAGNG DRUM G696R | each | 2 | $ | $ |
| Part No. G696R / Lawson No. 41590 |
| 66 | DELL 5130CDN MAGENTA H353R | each | 2 | $ | $ |
| Part No. H353R / Lawson No. 41587 |
| 67 | DELL 5130CDN YELLOW D607R | each | 2 | $ | $ |
| Part No. D607R / Lawson No. 41588 |
| 68 | DELL 5210N BLACK | each | 2 | $ | $ |
| Part No. UG219 / Lawson No. 37539 |
| 69 | DELL 5230N BLACK | each | 15 | $ | $ |
| Part No. G310T / Lawson No. 37540 |
| 70 | DELL 7130CDN BLACK | each | 2 | $ | $ |
| Part No. 2CH2D / Lawson No. 37541 |
| 71 | DELL 7130CDN CYAN | each | 2 | $ | $ |
| Part No. YJW24 / Lawson No. 37542 |
| 72 | DELL 7130CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. TM7KF / Lawson No. 37545 |
| 73 | DELL 7130CDN MAGENTA | each | 2 | $ | $ |
| Part No. 9H8X3 / Lawson No. 37543 |
| 74 | DELL 7130CDN YELLOW | each | 2 | $ | $ |
| Part No. 55GRP / Lawson No. 37544 |
| 75 | DELL B3460DN BLACK | each | 2 | $ | $ |
| Part No. 1XCHF / Lawson No. 43198 |
| 76 | DELL C2660DN BLACK | each | 2 | $ | $ |
| Part No. RD80W / Lawson No. 43199 |
| 77 | DELL C2660DN CYAN | each | 2 | $ | $ |
| Part No. 488NH / Lawson No. 43201 |
| 78 | DELL C2660DN MAGENTA | each | 6 | $ | $ |
| Part No. VXCWK / Lawson No. 43202 |
| 79 | DELL C2660DN VOLT FUSER | each | 2 | $ | $ |
| Part No. PGT7T / Lawson No. 43203 |
| 80 | DELL C2660DN YELLOW | each | 2 | $ | $ |
| Part No. YR3W3 / Lawson No. 43200 |
| 81 | DELL B1260DN B1265DNF BLACK | each | 4 | $ | $ |
| Part No. RWXNT / Lawson No. 38740 |
| 82 | DELL 1660W BLACK | each | 4 | $ | $ |
| Part No. 7C6F7 / Lawson No. 43906 |
| 83 | DELL 1660W CYAN | each | 4 | $ | $ |
| Part No. 5R6J0 / Lawson No. 43907 |
| 84 | DELL 1660W MAGENTA | each | 4 | $ | $ |
| Part No. 4J0X7 / Lawson No. 43908 |
| 85 | DELL 1660W YELLOW | each | 4 | $ | $ |
| Part No. XY7N4 / Lawson No. 43909 |
| 86 | Dell 2230d Toner | each | 2 | $ | $ |
| Part No. 3304131 / Lawson No. 45409 |
| 87 | Dell Imaging Drum 1320C | each | 2 | $ | $ |
| Part No. KGR81 / Lawson No. 45637 |
| 88 | Dell 3319803 | each | 2 | $ | $ |
| Part No. 7MC5J / Lawson No. 45347 |
| 89 | Dell B3460DN | each | 2 | $ | $ |
| Part No. 3319805 / Lawson No. 44877 |
| **EXTENSION 1 TOTAL** | | | | | $ |

**Extension 2: June 1, 2020 – May 31, 2021**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **UOM** | **Quantity** | **Unit Price** | **Extended Price** |
| 1 | DELL 1130 BLACK | each | 15 | $ | $ |
| Part No. 7H53W / Lawson No. 37497 |
| 2 | DELL 1230C BLACK | each | 2 | $ | $ |
| Part No. N012K / Lawson No. 39624 |
| 3 | DELL 1230C CYAN | each | 2 | $ | $ |
| Part No. J069K / Lawson No. 37499 |
| 4 | DELL 1230C IMAGING DRUM | each | 2 | $ | $ |
| Part No. K110K / Lawson No. 37502 |
| 5 | DELL 1230C MAGENTA | each | 2 | $ | $ |
| Part No. J506K / Lawson No. 37500 |
| 6 | DELL 1230C YELLOW | each | 2 | $ | $ |
| Part No. M1276 / Lawson No. 37501 |
| 7 | DELL 1320C BLACK | each | 40 | $ | $ |
| Part No. KU052 / Lawson No. 37503 |
| 8 | DELL 1320C CYAN | each | 10 | $ | $ |
| Part No. KU053 / Lawson No. 37504 |
| 9 | DELL 1320C MAGENTA | each | 10 | $ | $ |
| Part No. KU055 / Lawson No. 37505 |
| 10 | DELL 1320C YELLOW | each | 10 | $ | $ |
| Part No. KU054 / Lawson No. 37506 |
| 11 | DELL 1350CNW BLACK | each | 25 | $ | $ |
| Part No. 3K9XM/ Lawson No. 37507 |
| 12 | DELL 1350CNW CYAN | each | 15 | $ | $ |
| Part No. 79K5P/ Lawson No. 37508 |
| 13 | DELL 1350CNW MAGENTA | each | 15 | $ | $ |
| Part No. 5GDTC / Lawson No. 37509 |
| 14 | DELL 1350CNW YELLOW | each | 20 | $ | $ |
| Part No. W8X8P / Lawson No. 37510 |
| 15 | DELL 1700N BLACK | each | 2 | $ | $ |
| Part No. Y5009 / Lawson No. 37551 |
| 16 | DELL 1700N IMAGING DRUM | each | 2 | $ | $ |
| Part No. W5390 / Lawson No. 37552 |
| 17 | DELL 1720 BLACK | each | 2 | $ | $ |
| Part No. PY449 / Lawson No. 37511 |
| 18 | DELL 1720 IMAGING DRUM | each | 2 | $ | $ |
| Part No. MW685 / Lawson No. 37512 |
| 19 | DELL 1760NW BLACK | each | 5 | $ | $ |
| Part No. DC9NW / Lawson No. 40012 |
| 20 | DELL 1760NW CYAN | each | 4 | $ | $ |
| Part No. 79K5P / Lawson No. 40015 |
| 21 | DELL 1760NW MAGENTA | each | 4 | $ | $ |
| Part No. 4DV2W / Lawson No. 40014 |
| 22 | DELL 1760NW YELLOW | each | 4 | $ | $ |
| Part No. W8X8P / Lawson No. 40013 |
| 23 | DELL 2150CDN BLACK | each | 15 | $ | $ |
| Part No. MY5TJ / Lawson No. 37513 |
| 24 | DELL 2150CDN CYAN | each | 15 | $ | $ |
| Part No. THKJ8 / Lawson No. 37514 |
| 25 | DELL 2150CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. WDH78 / Lawson No. 37517 |
| 26 | DELL 2150CDN MAGENTA | each | 15 | $ | $ |
| Part No. 2Y3CM / Lawson No. 37515 |
| 27 | DELL 2150CDN YELLOW | each | 10 | $ | $ |
| Part No. 9X54J / Lawson No. 37516 |
| 28 | DELL 2330DN BLACK | each | 15 | $ | $ |
| Part No. DM253 / Lawson No. 37518 |
| 29 | DELL 2350DN BLACK | each | 10 | $ | $ |
| Part No. DM253 / Lawson No. 37519 |
| 30 | DELL 2360DN BLACK | each | 15 | $ | $ |
| Part No. 1V7V7 / Lawson No. 41609 |
| 31 | DELL 3010CN BLACK | each | 2 | $ | $ |
| Part No. KH225 / Lawson No. 37520 |
| 32 | DELL 3010CN CYAN | each | 2 | $ | $ |
| Part No. TH207 / Lawson No. 37521 |
| 33 | DELL 3010CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. M5065 / Lawson No. 37524 |
| 34 | DELL 3010CN MAGENTA | each | 2 | $ | $ |
| Part No. TH209 / Lawson No. 37522 |
| 35 | DELL 3010CN YELLOW | each | 2 | $ | $ |
| Part No. TH208 / Lawson No. 37523 |
| 36 | DELL 3110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. XG715 / Lawson No. 37529 |
| 37 | DELL 3110CN BLACK | each | 2 | $ | $ |
| Part No. XG721 / Lawson No. 37525 |
| 38 | DELL 3110CN CYAN | each | 2 | $ | $ |
| Part No. XG726 / Lawson No. 37526 |
| 39 | DELL 3110CN MAGENTA | each | 2 | $ | $ |
| Part No. XG727 / Lawson No. 37527 |
| 40 | DELL 3110CN YELLOW | each | 2 | $ | $ |
| Part No. XG728 / Lawson No. 37528 |
| 41 | DELL 3130CN BLACK | each | 6 | $ | $ |
| Part No. G486F / Lawson No. 37530 |
| 42 | DELL 3130CN CYAN | each | 2 | $ | $ |
| Part No. G479F / Lawson No. 37531 |
| 43 | DELL 3130CN MAGENTA | each | 2 | $ | $ |
| Part No. G480F / Lawson No. 37532 |
| 44 | DELL 3130CN YELLOW | each | 2 | $ | $ |
| Part No. G481F / Lawson No. 37533 |
| 45 | DELL 3330DN BLACK | each | 2 | $ | $ |
| Part No. U902R / Part No. 38741 |
| 46 | DELL 3333DN 3335DN BLACK | each | 2 | $ | $ |
| Part No. HMHW3 / Lawson No. 39624 |
| 47 | DELL 3760DN BLACK | each | 2 | $ | $ |
| Part No. 4CHT7 / Lawson No. 39913 |
| 48 | DELL 3760DN CYAN | each | 2 | $ | $ |
| Part No. 9FY32 / Lawson No. 39914 |
| 49 | DELL 3760DN MAGENTA | each | 2 | $ | $ |
| Part No. H5XJP / Lawson No. 39916 |
| 50 | DELL 3760DN YELLOW | each | 2 | $ | $ |
| Part No. RGJCW / Lawson No. 39915 |
| 51 | DELL 5100CN BLACK | each | 2 | $ | $ |
| Part No. H7028 / Lawson No. 37546 |
| 52 | DELL 5100CN IMAGING DRUM | each | 2 | $ | $ |
| Part No. H7032 / Lawson No. 37550 |
| 53 | DELL 5100CN TRANSFER ROLLER | each | 2 | $ | $ |
| Part No. M7077 / Lawson No. 40118 |
| 54 | DELL 5100CN CYAN | each | 2 | $ | $ |
| Part No. H7029 / Lawson No. 37547 |
| 55 | DELL 5100CN MAGENTA | each | 2 | $ | $ |
| Part No. H7031 / Lawson No. 37548 |
| 56 | DELL 5100CN YELLOW | each | 2 | $ | $ |
| Part No. H7030 / Lawson No. 37549 |
| 57 | DELL 5110CN 110V FUSER KIT | each | 2 | $ | $ |
| Part No. KX491 / Lawson No. 37538 |
| 58 | DELL 5110CN BLACK | each | 10 | $ | $ |
| Part No. KD580 / Lawson No. 37534 |
| 59 | DELL 5110CN IMAGING DRUM | each | 5 | $ | $ |
| Part No. NF792 / Part No. 38103 |
| 60 | DELL 5110CN CYAN | each | 4 | $ | $ |
| Part No. JD762 / Lawson No. 37535 |
| 61 | DELL 5110CN MAGENTA | each | 4 | $ | $ |
| Part No. JD761 / Lawson No. 37536 |
| 62 | DELL 5110CN YELLOW | each | 4 | $ | $ |
| Part No. GD918 / Lawson No. 37537 |
| 63 | DELL 5130CDN BLACK P942P | each | 2 | $ | $ |
| Part No. P942P / Lawson No. 41586 |
| 64 | DELL 5130CDN CYAN G439R | each | 2 | $ | $ |
| Part No. G439R / Lawson No. 41589 |
| 65 | DELL 5130CDN IMAGNG DRUM G696R | each | 2 | $ | $ |
| Part No. G696R / Lawson No. 41590 |
| 66 | DELL 5130CDN MAGENTA H353R | each | 2 | $ | $ |
| Part No. H353R / Lawson No. 41587 |
| 67 | DELL 5130CDN YELLOW D607R | each | 2 | $ | $ |
| Part No. D607R / Lawson No. 41588 |
| 68 | DELL 5210N BLACK | each | 2 | $ | $ |
| Part No. UG219 / Lawson No. 37539 |
| 69 | DELL 5230N BLACK | each | 15 | $ | $ |
| Part No. G310T / Lawson No. 37540 |
| 70 | DELL 7130CDN BLACK | each | 2 | $ | $ |
| Part No. 2CH2D / Lawson No. 37541 |
| 71 | DELL 7130CDN CYAN | each | 2 | $ | $ |
| Part No. YJW24 / Lawson No. 37542 |
| 72 | DELL 7130CDN IMAGING DRUM | each | 2 | $ | $ |
| Part No. TM7KF / Lawson No. 37545 |
| 73 | DELL 7130CDN MAGENTA | each | 2 | $ | $ |
| Part No. 9H8X3 / Lawson No. 37543 |
| 74 | DELL 7130CDN YELLOW | each | 2 | $ | $ |
| Part No. 55GRP / Lawson No. 37544 |
| 75 | DELL B3460DN BLACK | each | 2 | $ | $ |
| Part No. 1XCHF / Lawson No. 43198 |
| 76 | DELL C2660DN BLACK | each | 2 | $ | $ |
| Part No. RD80W / Lawson No. 43199 |
| 77 | DELL C2660DN CYAN | each | 2 | $ | $ |
| Part No. 488NH / Lawson No. 43201 |
| 78 | DELL C2660DN MAGENTA | each | 6 | $ | $ |
| Part No. VXCWK / Lawson No. 43202 |
| 79 | DELL C2660DN VOLT FUSER | each | 2 | $ | $ |
| Part No. PGT7T / Lawson No. 43203 |
| 80 | DELL C2660DN YELLOW | each | 2 | $ | $ |
| Part No. YR3W3 / Lawson No. 43200 |
| 81 | DELL B1260DN B1265DNF BLACK | each | 4 | $ | $ |
| Part No. RWXNT / Lawson No. 38740 |
| 82 | DELL 1660W BLACK | each | 4 | $ | $ |
| Part No. 7C6F7 / Lawson No. 43906 |
| 83 | DELL 1660W CYAN | each | 4 | $ | $ |
| Part No. 5R6J0 / Lawson No. 43907 |
| 84 | DELL 1660W MAGENTA | each | 4 | $ | $ |
| Part No. 4J0X7 / Lawson No. 43908 |
| 85 | DELL 1660W YELLOW | each | 4 | $ | $ |
| Part No. XY7N4 / Lawson No. 43909 |
| 86 | Dell 2230d Toner | each | 2 | $ | $ |
| Part No. 3304131 / Lawson No. 45409 |
| 87 | Dell Imaging Drum 1320C | each | 2 | $ | $ |
| Part No. KGR81 / Lawson No. 45637 |
| 88 | Dell 3319803 | each | 2 | $ | $ |
| Part No. 7MC5J / Lawson No. 45347 |
| 89 | Dell B3460DN | each | 2 | $ | $ |
| Part No. 3319805 / Lawson No. 44877 |
| **EXTENSION 2 TOTAL** | | | | | $ |

**GRAND TOTAL (BASE YEAR, EXT 1, EXT 2): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IMPORTANT MAILING INSTRUCTIONS:**

**RETURN THE COMPLETE BID DOCUMENT**

**MAIL TO:     SAN ANTONIO WATER SYSTEM**

**PURCHASING DIVISION**

**2800 US HWY 281 NORTH**

**ADMINISTRATION BLDG., 5TH FLOOR**

**SAN ANTONIO, TEXAS 78212**

**MARK ENVELOPE:    ANNUAL CONTRACT FOR DELL PRINTER INK TONERS, CARTRIDGES AND OTHER SUPPLIES**

**BID NO. 18-1202**

**OPENING DATE**: **APRIL 24, 2018** **TIME**: **3:00 P.M. (CT)**

**REMARKS:**